

## LEXIS FOR MICROSOFT OFFICE

### Lexis for Microsoft Office

Included in your lexis subscription through IPDC is a powerful software program available for download – Lexis for Microsoft Office (LMO). With the click of a mouse, LMO enables you to insert live Lexis links and Shepard's signals into any Word or PDF document containing legal citations. These links will work like the links in documents on IPDC's web site. You can open a motion, brief or outline and quickly check the Shepards signals to see if cited authority has been reversed or overruled. You can also fully Shepardize or read the cases cited, side-by-side with your Word Document. You can check out a demo of LMO [here](#):

Access this groundbreaking tool from <http://support.lexisnexis.com/lmo/download.asp>. This page will walk you through all of the required steps for proper installation. In addition, LexisNexis technical support is always available to assist during the download process and can be reached at 1-888-539-4770.

Please be aware, there are several steps to the install/download process. They include:

1. Reviewing the minimum System Requirements to enable a successful download
2. Installing the Prerequisites Software
3. Installing the Lexis for Microsoft Office Software

Be on the lookout for announcements of upcoming training webinars to walk you through the basics of using this amazing new tool. These webinars will highlight all of the features and functions of Lexis for Microsoft Office, enabling you to take full advantage of this offering and maximize your research productivity.

**For more information or assistance, contact Suzanne McQuillan, Esq, Government Consultant, LexisNexis**

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